



Certified Physician Life Care Planner

## The Certification Examination for Physician Life Care Planners

### Handbook for Candidates

2021 Testing Dates	
Application Deadline	Testing Window
May 12, 2021	June 12 – June 26, 2021
November 3, 2021	December 4 – December 18, 2021



## COVID-19 Precautions

Candidates are reminded that face masks are REQUIRED at Prometric testing centers. Candidates must bring and wear face masks for the duration of their time inside the testing center.

Masks with exhale/one-way valves are prohibited to use at the testing center, due to the lack of viral particle filtration provided by these masks. Masks with wearable technology are also prohibited. **Any test taker that comes to the test center without an acceptable mask will not be allowed to test, marked as a “no show,” and will not be eligible for a free reschedule.**

Candidates must comply with any other local or federal mandates and guidelines.

Note: if you fall into any of the following categories, you will not be permitted to test until you no longer fit the criteria:

- Have been diagnosed with COVID-19 in the past 14-days;
- Have been exposed to someone diagnosed with COVID-19 in the past 14-days;
- Are experiencing flu or cold-like symptoms; OR
- Have returned from travel to a highly infected area in the past 14-days.

Please contact PTC ([www.ptcny.com/contact](http://www.ptcny.com/contact)) if you fall into any of the above categories.

This Handbook contains necessary information about the Certification Examination for Physician Life Care Planners (CPLCP™). Candidates are responsible for reading these instructions carefully. This Handbook is subject to change without notice.

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## Certification

The Certified Physician Life Care Planner (CPLCP™) Certification Board endorses voluntary certification by examination for physician life care planners. Physicians who meet eligibility requirements are eligible to take this examination. CPLCP™ Certification recognizes qualified physicians who demonstrate competent levels of education, training, knowledge, skill and experience in the specialty of physician life care planning.

## Purposes of Certification

CPLCP™ Certification:

1. Formally recognizes individuals who meet the eligibility requirements of the CPLCP™ Certification Board and pass the Certification Examination for Physician Life Care Planners ("CPLCP™ Examination"). Passing the Examination permits candidates to use the CPLCP™ Credential.
2. Requires continued personal and professional development in the practice of physician life care planning.
3. Establishes standards of knowledge and expertise, thereby assisting the public in its assessment of the practice, and practitioners.

## Administration

The Certification Program is administrated by the CPLCP™ Certification Board. The Certification Examination for Physician Life Care Planners is administered for the CPLCP™ Certification Board by Professional Testing Corporation.

CPLCP™ Certification Board  
5501 Balcones Drive, A-202  
Austin, Texas 78731

Professional Testing Corporation  
1350 Broadway  
Suite 800  
New York, New York 10018

## Certification by Examination

### Eligibility Requirements

Candidates must meet the following eligibility criteria:

1. Be licensed as a Medical Doctor (MD), or Doctor of Osteopathic Medicine (DO) in the United States, or the equivalent in other countries, for at least the 3 years following the completion of residency. The license must be currently active, without any restrictions, and **a copy of the current license must be uploaded with the Application.**
2. Be Board Certified in Physiatry (Physical Medicine & Rehabilitation) as designated by the American Board of Physical Medicine & Rehabilitation (ABPMR), or by the American Osteopathic Board of Physical Medicine & Rehabilitation (AOBPMR). **A copy of the current certification must be uploaded with the Application.**
3. Be a Certified Life Care Planner (CLCP), as designated by the International Commission on Health Care Certification (ICHCC). **A copy of this certificate must be uploaded with the Application.**

### The Checklist for CPLCP™ Certification Application includes:

- A completed online Application for the CPLCP™ Examination
- A copy of current, non-restricted medical license or computer generated document from the candidate's state medical board demonstrating active licensure without restrictions
- Proof of non-restricted Board Certification in Physical Medicine & Rehabilitation from the American Board of Physical Medicine & Rehabilitation (ABPMR) or American Osteopathic Board of Physical Medicine & Rehabilitation (AOBPMR).
- A copy of a current, non-restricted Certified Life Care Planner (CLCP) certification, as awarded by the International Commission on Health Care Certification (ICHCC)
- Full payment of the current required fee(s).

## Application for Examination

### **Step 1 – Complete Application**

Go to <http://www.ptcny.com/test-sponsors/CPLCP> to view examination testing periods, application deadlines, and link to the online application. You must complete the examination application in full, using your first and last name exactly as it appears on your current government issued photo ID such as a driver's license or a passport. Applications are not considered complete until all information and payment has been provided. The completed application can be submitted and paid for online. Retain the link to the application and your login information.

Please note, for new applications you will be asked to create a PIN number. This PIN will be used if you need to log back into your existing application.

### ***Step 2 – Submit Examination Fee and Application for Review***

Receive email from PTC stating that your payment and application has been received and under review.

### ***Step 3 – Receive Approval of Application***

Receive email from PTC stating that your application has been approved.

### ***Step 4 – Receive Scheduling Authorization and Schedule Testing Appointment***

Within eleven (11) weeks prior to the start of the testing period, candidates will receive a Scheduling Authorization from PTC via email from [notices@ptcnyc.com](mailto:notices@ptcnyc.com). The Scheduling Authorization includes PTC Candidate ID number and information on how to set up your examination location, date, and time through Prometric. Retain this document.

You must present your current driver's license, passport, or U.S. Military ID at the testing center at the time of your examination appointment or you will be refused admission. The name on the ID must exactly match the name on the Scheduling Authorization.

**Applicants who are not approved to sit for the examination or whose applications are incomplete 21 days prior to the first day of the testing window will receive a refund of their application fee minus the \$75 administrative fee. Refunds will be processed approximately 30 days after the end of the testing period.**

## **Examination Administration**

The CPLCP™ Examination is administered during an established testing period on a daily basis, Monday through Saturday, excluding holidays, at computer-based testing facilities managed by Prometric.

## **Scheduling Your Examination Appointment**

Within eleven (11) weeks prior to the start of the testing window, approved candidates will be emailed a Scheduling Authorization from **[notices@ptcnyc.com](mailto:notices@ptcnyc.com)**. Please ensure you enter your correct email address on the application and add the 'ptcnyc.com' domain to your email safe list. If you do not receive a Scheduling Authorization eight (8) weeks prior to the start of your chosen testing window contact the Professional Testing Corporation at (212) 356-0660 or online at [www.ptcnyc.com/contact](http://www.ptcnyc.com/contact).

The Scheduling Authorization will indicate how to schedule your examination appointment with Prometric as well as the dates during which testing is available. Appointment times are first-come, first-serve, so schedule your appointment as soon as you receive your Scheduling Authorization in order to maximize your chance of testing at your preferred location and on your preferred date. **Candidates who wait until the last minute run the risk of missing out on their preferred date, time, and testing center. Candidates unable to schedule an appointment will forfeit their fees.**

Candidates unable to take the examination during their chosen testing window will need to reapply for the examination and pay a new application fee. See page 8 for more information on transferring to a new testing window.

After you make your test appointment, Prometric will send you a confirmation email with the date, time, and location of your exam. Please check this confirmation carefully for the correct date, time, and location. Contact

Prometric at (800) 741-0934 if you do not receive this email confirmation or if there is a mistake with your appointment.

**Note: International candidates may also schedule, reschedule, or cancel an appointment online at <http://www.prometric.com/CPLCP>.**

## Rescheduling Examination Appointments within a Testing Period

Candidates are able to reschedule their examination appointments within the same testing period as long as the request is submitted within the timeframe described below. Reschedule within the permitted time frame by calling or going to the Prometric website: [www.prometric.com/CPLCP](http://www.prometric.com/CPLCP).

Time Frame	Reschedule Permitted?	Stipulations
Requests submitted 30 days or more before the original appointment	Yes	None
Requests submitted 29 to 5 days before the original appointment	Yes	Candidate must pay Prometric a rescheduling fee of \$50.
Requests submitted less than 5 days before the original appointment	No	Candidates who do not arrive to test for their appointment will be considered a no-show and all their examinations fees will be forfeited. Candidates will need to reapply and pay full examination fees for a future testing period.

## Transferring to a New Testing Period

Candidates unable to take the examination during their scheduled testing period may request a **ONE-TIME** transfer to a future testing period. **There is a transfer fee of \$200.00.** After you have transferred once by paying the \$200.00 fee, you will need to pay the full examination fee in order to transfer a second time; so, ***please plan carefully.***

**Please note:** requests to transfer to a new testing period must be received within 30 days of your originally scheduled testing period.

Candidates wishing to transfer to a new testing period need to follow the steps below.



1. Go to <http://secure.ptcny.com/apply>; click "Start New Application."
2. Choose CPLCP™ in the first drop-down menu; then choose the new examination period in the second drop down menu and fill out the rest of the information on the page.
3. Fill out the application making sure you answer yes to the question asking if you are transferring.
4. When you have finished the application, click "Submit Transfer Request."
5. PTC Support will send you an email letting you know your transfer application was approved and that you can log back into your application and pay the one-time \$200.00 transfer fee.

Call 212-356-0660 if you have any questions regarding the transfer process.

If candidates are unable to attend the examination on the date for which they registered and elect not to transfer to another testing period, the application will be closed and all fees will be forfeited. There will be no refund of fees.

The transfer fee is based on costs and is not punitive in nature. The transfer fee must be paid at the time the request is approved. The candidate is responsible for contacting Prometric and canceling the original examination appointment, if one was made.

**Exams may only be transferred to a new testing period once; please plan carefully.**

Please note: Transferring your Examination only refers to instances when a candidate is unable to take their exam during a testing period for which they have already applied. Candidates who did not pass their examination and are retaking the examination need to pay the full Examination Fee.

## **Failing to Report for an Examination**

If you fail to report for an examination, you will forfeit all fees paid to take the examination. A completed application form and examination fee are required to reapply for the examination.

## Examination Fees

Fee Type	Amount	Details
Application Fee – AAPLCP™ Members	US \$325.00	<ul style="list-style-type: none"> <li>• Non-refundable<sup>1</sup></li> <li>• Non-transferable</li> <li>• Includes testing center fees</li> <li>• Includes non-refundable \$75 administrative fee</li> </ul>
Application Fee – AAPLCP™ Non-Members	US \$475.00	
Transfer Fee (Moving to a new testing window; see page 6)	US \$200.00	<ul style="list-style-type: none"> <li>• <b>Applies to candidates who need to move to a new testing period</b></li> <li>• Must submit new application &amp; fee to PTC</li> </ul>
Rescheduling Fee (29-5 days prior to scheduled appointment; see page 6)	US \$50.00	<ul style="list-style-type: none"> <li>• <b>Applies to candidates who need to move their appointment within their current testing period</b></li> <li>• Payable directly to Prometric</li> <li>• Reschedule with Prometric online or over the phone</li> </ul>

There will be no refund of fees unless applicants are ineligible for the examination. Ineligible candidates will be refunded their fees minus an administrative fee. **Please be advised: Prometric does not have the authority to grant transfers to another testing period or refunds.**

## Special Accommodations

CPLCP™ and PTC support the intent of and comply with the Americans with Disabilities Act (ADA). PTC will take steps reasonably necessary to make certification accessible to persons with disabilities covered under the ADA. According to the ADA, an individual with a disability is a person who has a physical or mental impairment that substantially limits a major life activity (such as seeing, hearing, learning, reading, concentrating, walking) or a major bodily function (such as neurological, endocrine, or digestive system). The information you provide and any documentation regarding your disability and special test accommodations will be held in strict confidence.

All approved testing accommodations must maintain the psychometric nature and security of the examination. Accommodations that fundamentally alter the nature or security of the exam will not be granted.

Special testing arrangements may be made upon receipt of the Application, examination fee, and a completed and signed Request for Special Needs Accommodations Form, available from [www.ptcny.com/PDF/PTC\\_SpecialAccommodationRequestForm.pdf](http://www.ptcny.com/PDF/PTC_SpecialAccommodationRequestForm.pdf) or by calling PTC at (212) 356-0660.

This Form must be uploaded with the online application no later than 8 weeks prior your chosen testing period. Candidates who do not submit their Special Accommodations Form with their application may not be able to test during their chosen testing period and therefore be subject to rescheduling or transfer fees.

<sup>1</sup> Applicants who are ineligible to take the examination or whose applications are incomplete by the application deadline will have their examination fees returned minus an administrative fee.

**Only those requests made and received on the official Request for Special Needs Accommodations Form will be reviewed. Letters from doctors and other healthcare professionals must be accompanied by the official Form and will not be accepted without the Form. All requests must be made at the time of application. Accommodations cannot be added to an existing exam appointment.**

## Preparing for the Examination

- Check your government issued photo ID (driver's license, passport or U.S. Military ID) when you make your examination appointment. Is it expired? Does the first and last name on your ID match the name on your Scheduling Authorization email? Proctors at the Prometric testing center will refuse admission to candidates with expired IDs, IDs with names that do not match their records, and temporary paper IDs. Candidates will be marked as no-shows and will forfeit their exam fees.
- Check your PTC Scheduling Authorization email and Appointment Confirmation email from Prometric to make sure everything is accurate (i.e. your name, exam name, appointment date, time and location).
- Make yourself familiar with the location of your chosen testing site and any requirements they may have for parking and check the weather and traffic conditions before you leave for the testing center. Make sure you give yourself plenty of time to arrive as late arrival may prevent you from testing.
- In the event of inclement weather, check the Prometric website for site closures: <https://www.prometric.com/closures>.
- Prometric's website provides information on what you can expect on your test day, including a walkthrough of check in and security procedures: <https://www.prometric.com/test-center-security>.
- This Handbook provides the Content Outline for the Examination (see appendix). Use these to help you start studying for the examination.
- Review What to Expect at the Testing Center and Rules for the Examination on the next page before your appointment.

## What to Expect at the Testing Center

PTC has partnered with Prometric Testing Centers to deliver examinations to candidates. Here is what you can expect when you arrive at your Prometric Testing Center.

- Candidate Check-In
  - Candidates will be asked to present their IDs
  - Candidates will be asked to empty and turn out their pockets
  - Candidates will be "wanded" or asked to walk through a metal detector

- Inspection of eyeglasses, jewelry, and other accessories will be conducted. Jewelry other than wedding and engagement rings is prohibited.
- Religious headwear may be worn into the testing room; however, it may be subject to inspection by a testing center administrator before entry into the testing room is permitted.
- Prometric provides lockers for candidates to store their purses, mobile phones, jackets, food, drinks and medical supplies.
- During the Exam
  - No breaks are scheduled during the exam. Candidates who must leave the testing room to take a break will not be given extra time on the exam
  - Accessing mobile phones or study materials during the examination is prohibited
  - Smoking is prohibited at the testing center
  - All examinations are monitored and may be recorded in both audio and video format

Please keep in mind: other exams will be administered at the same time as your examination. Therefore, examinees may hear ambient noises such as typing, coughing, or people entering and exiting the testing room that cannot be avoided. Prometric is unable to provide a completely noise-free environment. However, headphones may be requested to minimize impact.

Please see [Prometric's website](#) for more information about what to expect on testing day.

## Rules for the CPLCP™ Examination

Please read the information below carefully. You are responsible for adhering to the examination rules while at the testing center

- You must present your current driver's license, passport, or US Military ID at the testing center. Candidates without valid ID will NOT be permitted to test. Temporary or paper copies of your ID will not be accepted.
- No Electronic devices that can be used to record, transmit, receive, or play back audio, photographic, text, or video content, including but not limited to, cell phones, laptop computers, tablets, Bluetooth devices; wearable technology (such as smart watches), MP3 players (such as iPods), pagers, cameras, and voice recorders are permitted to be used and cannot be taken in the examination room. Prometric provides lockers for your personal items.
- No papers, books, or reference materials may be taken into or removed from the testing room.
- No questions concerning content of the examination may be asked during the examination session. The candidate should read carefully the directions that are provided on screen at the beginning of the examination session.
- Candidates are prohibited from leaving the testing room while their examination is in session, with the sole exception of going to the restroom.

- Bulky clothing, such as sweatshirts (hoodies), jackets, coats, and hats (except hats worn for religious reasons), and most types of jewelry may not be worn while taking the examination. Proctors will ask you to remove such items and place them in your locker. Please see [Prometric's statement on Test Center Security](#) for more information.
- All watches and "Fitbit" type devices cannot be worn during the examination.
- No food/beverages are permitted inside the testing room. Leave these items in your assigned locker.

Contact PTC at (212) 356-0660 or [www.ptcny.com/contact](http://www.ptcny.com/contact) with any questions about the Examination Rules.

**Violation of any of the rules listed above may lead to forfeiture of fees, dismissal from the testing room, and cancellation of your test scores.**

## Testing Conditions and Examination Feedback

Any candidate who feels that the examination effort was negatively impacted by the test center conditions should notify the proctor immediately. The situation should also be reported to PTC at [www.ptcny.com/contact](http://www.ptcny.com/contact) within 3 business days of the test appointment. Any comments about the test itself should also be reported to PTC at [www.ptcny.com/contact](http://www.ptcny.com/contact) within 3 business days of the test appointment.

## Report of Results

Candidates will be notified by mail approximately four weeks after the close of the testing window whether they passed or failed the examination. Scores on the major areas of the examination and on the total examination will be reported to the candidate and the CPLCP™ Certification Board. Successful candidates will also receive certificates from the CPLCP™ Certification Board. Failure to receive the report of the results should be reported to the Professional Testing Corporation at (212) 356-0660.

## Requesting a Handscore

Candidates who fail the examination may request a hand scoring of their data file. Hand scoring is a manual check of the data file by the testing service to determine if there have been any errors in scoring. Although the probability of such an error is extremely remote, this service is available. Requests for hand scoring must be received by PTC no later than 90 days after the date of the examination by completing and returning the Request of Handscore form on [www.ptcny.com](http://www.ptcny.com) with payment of \$25. Candidates who fail the examination will not be permitted to see the examination questions. For reasons of test security, no candidate is allowed to review the examination or any of its items.

To ensure correct reporting of results, PTC automatically performs handscores of examinations of candidates who score within 3 points of passing as a quality control measure. Thus, it is extremely doubtful that any examination results will change from "fail" to "pass" through handscoring.

## Reexamination

The CPLCP™ Examination can be re-taken two times within a 1-year period upon filing of a new Application and fee. There must be a six (6) month waiting period between testing dates. The candidate must file a new Application and submit the full testing fee.

## Confidentiality

The CPLCP™ Certification Board will release the individual test scores only to the individual candidate.

Any questions concerning test results should be referred to the CPLCP™ Certification Board, or to Professional Testing Corporation. Upon request from individuals and/or the public, the CPLCP™ Certification Board will verify the initial certification of a candidate, as well as the date of any renewal. Any disciplinary action will also be disclosed if a suspension and/or revocation of the CPLCP™ designation has been imposed.

## Attainment of Certification & Recertification

Candidates who pass the CPLCP™ Examination are eligible to use the designation CPLCP™ after their names and will receive certificates from the CPLCP™ Certification Board. A registry of Certified Physician Life Care Planners will be maintained by the CPLCP™ Certification Board and may be reported in its publications.

Certification for Physician Life Care Planners is recognized for a period of five (5) years, at which time the candidate must retake and pass the most current CPLCP™ Certification Examination, or meet such alternative requirements in effect at that time in order to retain certification.

## Revocation of Certification

Certification may be revoked by CPLCP™ for any of the following reasons:

- Falsification of an application
- Failure to maintain, or revocation of an active, unrestricted medical license throughout the Certification Period
- Failure to maintain, or revocation of board certification in Physical Medicine & Rehabilitation, as designated by ABPMR or AOBPMR
- Failure to maintain, or revocation of CLCP certification, as designated by ICHCC
- Misrepresentation of certification status
- Failure to apply for recertification within current CPLCP™ Certification Board guidelines

The Appeals Committee of the CPLCP™ Certification Board provides the appeal mechanism for challenging revocation of Board certification. It is the responsibility of the individual to initiate any appeal process.

## Appeals

### Eligibility

Any appeals to the CPLCP™ Certification Board must be made in writing via certified mail of the US Postal Service within 30 days of notification of ineligibility. The appeal should include a written explanation for the grounds for the appeal as well as any supportive documentation. (CPLCP™) Certification Board will respond, in writing within 60 days of receipt of the appeal via certified mail of the US Postal Service. Any information pertaining to any appeal will be reviewed exclusively by the CPLCP™ Certification Board and an additional decision on eligibility shall be determined. All decisions by the CPLCP™ Certification Board regarding appeals are final. Submission of appeals can be found on the CPLCP™ Certification Board's website <http://www.CPLCP.org>

### Examination

Candidates with reason to believe that a discrepancy exists in the scoring and reporting of their test results may appeal to the Certified Physician Life Care Planner (CPLCP™) Certification Board within 30 days of notification of their scores via certified mail of US Postal Service. The appeal must include documentation supporting the appeal. The Certified Physician Life Care Planner (CPLCP™) Certification Board will respond, in writing within 60 days of receipt of the appeal via certified mail of the US Postal Service. The decision of the CPLCP™ Certification Board is final, and not subject to further appeal.

Contact Address:

CPLCP™ Certification Board  
5501 Balcones Drive, A-202  
Austin, Texas 78731

## Misrepresentation and Noncompliance Policy

The CPLCP™ Certification Board investigates all allegations regarding any alleged misconduct by CPLCP™ certification holders, candidates and/or applicants. Any and all allegations of misconduct must be submitted in writing, notarized, and sent via certified mail to the CPLCP™ Certification Board within 120 days of any alleged violation(s). All allegations must be accompanied by supporting documentation. Allegations of misconduct can include but are not limited to:

1. Ineligibility for certification.
2. Irregularity in connection with the certification examination.
3. Material misrepresentation or fraud in any statement to the CPLCP™ Certification Board, or to the public, including but not limited to: statements made to assist the physician applying for certification, gross or repeated negligence in professional practice, the conviction of plea of guilty or plea of no contest to a felony or misdemeanor that is directly related to the practice of life care planning.
4. Failure to adhere to and maintain the eligibility requirements for certification candidacy, or continuing certification requirements.

## Content of Examination

1. The Certification Examination for Physician Life Care Planners is a computerized examination composed of a maximum of 120 multiple choice questions with a total testing time of three (3) hours.
2. The content for the examination is described in the Content Outline starting below.
3. The questions for the examination are based upon the tenets, methods and best practices advocated by the American Academy of Physician Life Care Planners, as well as from other experts with clinical, forensic, health care management and Physiatrie expertise and experience in life care planning. Questions are reviewed for construction, accuracy, and appropriateness by the Certified Physician Life Care Planner (CPLCP™) Certification Board.
4. The CPLCP™ Certification Board, with the advice and assistance of the Professional Testing Corporation, prepares the examination.
5. The CPLCP™ Certification Examination for Physician Life Care Planners is weighted in the following manner:
  - I. Basic Concepts..... 10%
  - II. Tenets and Methods..... 45%
  - III. Best Practices ..... 45%

## Content Outline

### 1. BASIC CONCEPTS

- A. American Academy of Physician Life Care Planners
  1. Description
  2. Mission
  3. AAPLCP and Physiatrie
- B. Standards of Practice
  1. Code of Ethics
  2. Professional Conduct
- C. Certified Physician Life Care Planner Certification (CPLCP) Qualifications
- D. Certified Physician Life Care Planner Credentialing Board



## **2. TENETS AND METHODS**

- A. Life Care Planning
  - 1. Definitions
  - 2. Imperatives
- B. Ethical Integrity and Professionalism
- C. Purpose
  - 1. Clinical Objectives
  - 2. Conclusions
- D. Mindset
  - 1. Preeminent Capacity
  - 2. Need vs. Reimbursement
  - 3. Reasonable Degree of Medical Probability
  - 4. Prudence
  - 5. Ownership
- E. Foundation, Superstructure, and Mechanics of a Life Care Plan
  - 1. Schematic
  - 2. Foundation
  - 3. Superstructure
  - 4. Foundational Components
  - 5. Mechanics
- F. Other
  - 1. Standardization
  - 2. Sectionality
  - 3. Accuracy
  - 4. Completeness
  - 5. Today's Dollars

## **3. BEST PRACTICES**

- A. General Best Practices
  - 1. Overview
  - 2. Subject
  - 3. Biography

- 4. Framework
- B. Record Review
  - 1. Introduction
  - 2. Summary
  - 3. Noteworthy Considerations
  - 4. Procedures and Diagnostics
- C. Comorbidities
- D. Predated Records
- E. Interview and Examination
  - 1. Introduction
  - 2. History of Present Injury/Illness
  - 3. Current Symptoms
  - 4. Current Systems
  - 5. Activities of Daily Living
  - 6. Review of Systems
  - 7. Medical History Prior to Injury/Illness
  - 8. Surgical History
  - 9. Drug and Other Allergies
  - 10. Current Medications
  - 11. Current Physicians
  - 12. Family History
  - 13. Education History
  - 14. Professional/Work History
  - 15. Transpiration
  - 16. Habits
  - 17. Avocational Activities
  - 18. Residential Situation
  - 19. Household Responsibilities
  - 20. Examination
- F. Central Opinions
  - 1. Diagnostic Conclusions
  - 2. Consequent Circumstances

3. Disability
  4. Life Expectancy and Adjustments to Life Expectancy
  5. Summary
- G. Future Medical Requirements
- H. Cost Analysis
  1. Quantitative Methods
  2. Calculation Methods
  3. Counts and Conventions
  4. Noteworthy Disclosures
  5. Quantitative Summary of Future Medical Requirements
  6. Categorical Summary of Future Medical Requirements
- I. Vendor Survey
  1. Definitions/Methods
  2. Sample
- J. References and Citations
- K. Exhibits
- L. Photographs
- M. Coding

## Sample Test Questions

1. What is the proper linear construction of the Schematic of a Life Care Plan?
  1. Conclusions, Opinions, Facts
  2. Credibility and Transparency, Facts, Opinions, Conclusions
  3. Facts, Credibility and Transparency, Opinions, Conclusions
  4. Facts, Conclusions, Opinions, Credibility and Transparency
2. A complete Interview and Examination section in a Life Care Plan includes which of the following?
  - A. Education history
  - B. Current physicians
  - C. Professional and work history
  - D. Medical history of present injury or illness
  - E. Socio-economic circumstances
  1. A and D
  2. A, B, and D
  3. A, B, C, and D
  4. A, B, C, D, and E
3. The Cost Analysis section in a Life Care Plan is best described as
  1. a presentation of information regarding the subject's Life Expectancy.
  2. a presentation of data sources used in the Life Care Plan's Cost Analysis.
  3. an inventory of the Future Medical Requirements in a Life Care Plan.
  4. the quantification of Future Medical Requirements into monetary value.

<p>Sample Question Answers</p>
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<p>1. 2; 2. 3; 3. 4</p>
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## Examination References

The Certified Physician Life Care Planner (CPLCP™) Certification Board has prepared a suggested reference list to assist in preparing for the Certification Examination for Physician Life Care Planners.

These references contain texts which include information of significance to physician life care planning. This list does not attempt to include all acceptable references:

- A Physician's Guide to Life Care Planning: Tenets, Methods and Best Practices, The American Academy of Physician Life Care Planners Press, 2016)
- American Academy of Physician Life Care Planners Standards of Practice, Ethics & Professional Conduct
- The Life Care Planning & Case Management Handbook, 3<sup>rd</sup> Edition
- Pediatric Life Care Planning and Case Management, 2nd Edition
- Substantiating Medically-related Damages in Personal Injury Torts, The American Academy of Physician Life Care Planners Press, 2015
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